This document provides guidance to reduce the spread of COVID-19 among members. All members should practice these term-limited actions during non-response work-related activities.

**STATION**
- Remain six feet apart whenever possible.
- Recommended wearing agency provided facemask to assist with social distancing.
- Minimize physical contact. Avoid hugging and shaking hands.
- Choose designated seating arrangements for the entire shift.
- Assume that decon has not occurred. Clean before use. Clean after use.

**FIREGROUND & TRAINING**
- On AFAs at high-risk environments (i.e. care facilities) follow agency specific operational guidelines for turnout gear/SCBA/post-event decon.
- Recommend wearing agency provided facemask when in public and riding in apparatus.
- Do not share tools or equipment without gloves on.
- Limit audience of debriefings to Company Officers. Have them relay information to the crews.
- During staging and debriefings, remain six feet apart.

**FOOD & MEAL TIME**
- Do not leave or accept leftovers from shift to shift.
- Bring food from home as much as possible.
- Recommended wearing agency provided facemask if grocery shopping or getting takeout, limit to one crew member or remain six feet apart when inside establishments.
- Do not prepare meals together.
- Eat separately.

**SHIFT CHANGE**
- Off-going crew responsible for decon of station and takes personal effects to their vehicle prior to shift change.
- On-coming crew and outgoing crew meet in apparatus bay where shift change can occur.